

DIRECT DEBIT



Instruction to your bank or building society
to pay by Direct Debit

PLEASE FILL IN THE WHOLE FORM AND SEND IT TO

Credit Control Department
FTP Group LTD
Victory House
Chobham Street
Luton
Bedfordshire
LU1 3BS

SERVICE USER NUMBER

8 3 9 0 9 3

FOR FTP Group LTD OFFICIAL USE ONLY
This is not part of the Instruction to your Bank or Building Society.

NAME(S) OF ACCOUNT HOLDER(S)

BANK/BUILDING SOCIETY ACCOUNT NUMBER

BRANCH SORT CODE

NAME AND FULL POSTAL ADDRESS OF YOUR BANK OR BUILDING SOCIETY

| | |
|-----------------|-----------------------|
| To: The Manager | Bank/Building Society |
| Address | |
| | |
| Postcode | |

Instruction to your Bank or Building Society:
Please pay FTP Group LTD Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with FTP Group LTD and if so, details will be passed electronically to my Bank/Building Society.

| |
|--------------|
| Signature(s) |
| |
| Date |

FTP GROUP LTD ACCOUNT NO.

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

This guarantee should be detached and retained by the payer.

THE DIRECT DEBIT GUARANTEE



- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit FTP Group LTD will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request FTP Group LTD to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by FTP Group LTD or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society - If you receive a refund you are not entitled to, you must pay it back when FTP Group LTD asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.